# ANSI ASC X12 Implementation Guide Approval Process

1. **Initiate Implementation Guide Project Proposal (IGPP)**
2. **Obtain Work Group Approval for IGPP**
3. **Obtain Task Group Approval for IGPP**
4. **Present the IGPP to Implementation Guide Task Group (X12N/TG4)**
5. **Coordinate with other X12 Subcommittees**
6. **Meet with the Publisher**
7. **Develop the Initial Draft of Implementation Guide**
8. *Obtain Work Group Approval of Initial Draft*
9. Forward Initial Draft to Publisher
10. Validate "Rough Draft"
11. Refine "Preliminary Draft"
12. Obtain Work Group Approval of Last Draft
13. Request X12N Internal Review and Comment
14. Request Public Review and Comment
15. Respond to Comments
16. Obtain Work Group Approval for Informational Forum
17. Update the Implementation Guide
18. Prepare for the Informational Forum
19. Conduct the Informational Forum
20. Make Final Changes
21. Obtain Work Group Approval to Publish
22. Obtain Task Group Approval of to Publish
23. Review Due Process with X12N/TG4
24. Obtain X12N Approval to Publish
25. Notify Publisher
26. Validate Publication Draft
27. Obtain Technical Assessment Subcommittee (X12J) Approval to Publish
28. Obtain Procedures Review Board (PRB) Approval to Publish
29. Publication

Note:  Steps in **Bolded Green** have already been completed for all 837 implementation guides (Institutional, Professional, Dental, and Reporting) as of 10/2004.   Marked-up drafts of 837-based implementation guides in progress are available at the following web site.

http://webboard.wpc-edi.com/~TG2-WG2/login

To enter this site it is necessary to register at no cost.  Marked-up drafts of the Health Care Service: Data Reporting Guide can be found under the 5010 837I Conference.